

Excess Wear and Tear Loss Report Form

All requested information must be provided

EWT CONTRACT #	
CUSTOMER INFORMATION	VEHICLE INFORMATION
Customer Name:	Vehicle ID Number (VIN):
Customer Address:	Year/Make/Model of Vehicle:
City: State: Zip:	Vehicle Return Date:
Phone Number:	
Email Address:	
LESSOR INFORMATION	DEALER INFORMATION
Company Name:	Dealer Name:
Company Address:	Dealer Address:
City: State: Zip:	City: State: Zip:
Phone Number:	Phone Number:
Account #:	

REQUIRED DOCUMENTS

Copies of the following documents **MUST** be provided in order to process your excess wear & tear claim. The required documents may be obtained from the lessor if they are not in your possession.

- Loss Report Form completed by you
- A copy of the front and back of your signed lease agreement
- A copy of the front and back of your Excess Wear and Tear Protection Agreement
- A copy of the final vehicle inspection with photos (completed at time of vehicle turn-in) which itemizes the excess wear and tear damage. Photos must be received in color.
- A copy of the final bill/invoice from the lessor indicating the excess wear and tear charges.
- Proof of payment if you have paid the excess wear charges owed the lessor. Otherwise the payment will be made directly to the lessor.
- Proof of the date when the vehicle was returned to the lessor or dealer.